

ACCOUNT APPLICATION REQUIREMENT CHECKLIST

CONSTITUTION DOCUMENTS

- > All photocopied documents must be certified true by Secretary, Director, Committee Member or Notary Public.

	Companies	Branches	Associations
Current Form 26 (List of Directors, Managers and Managing Agents)	√		
List of Authorised Representatives (Form 18)		√	
List of Committee Members			√
Current Form E (Annual Return)	√		
Current Form 6 (Return of Allotments)	√		
List of Shareholders	√	√	
List of Members			√
Certificate of Incorporation (temporary or five year certificate)	√		
Certificate of Registration (temporary or five year certificate)		√	√
Form I - Form of Permit (temporary or five year certificate)	√	√	√
Memorandum and Articles of Association	√	√	√
Board Resolution	√	√	
Meeting Minutes			√

IDENTIFICATION DOCUMENTS

- > National Registration Card (for Myanmar nationals)
- > Passport and Myanmar Visa (for foreign nationals)
- > Proof of address (bank statement/utility bill issued within the last 3 months)
- > All photocopied documents must be certified true by Secretary, Director, Committee Member or Notary Public.

	Companies	Branches	Associations
CEO, CFO, Directors and Secretaries who sign or certify true documents	√		
Authorised Representatives who sign or certify true documents		√	
Committee Members who sign or certify true documents			√
Authorised Signatories	√	√	√
Shareholders with 25% or more shareholding	√	√	