

ANZ TRANSACTIVE – MOBILE for iPad

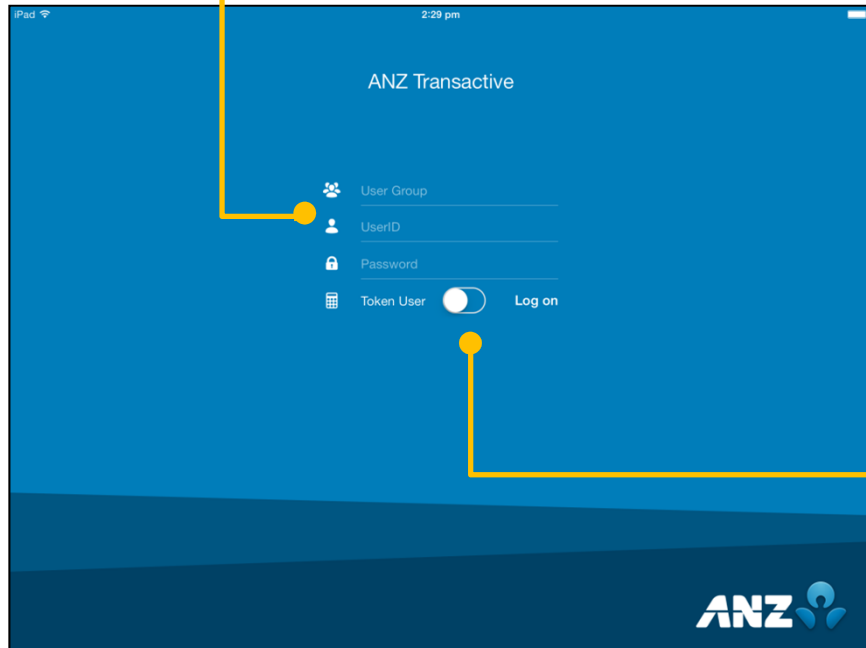
SIMPLIFYING AND CONNECTING YOUR TRANSACTION BANKING
ACROSS AUSTRALIA AND NEW ZEALAND

QUICK REFERENCE GUIDE
May 2014

GETTING STARTED

Please ensure your ANZ Transactive Administrator has enabled your mobile access via the ANZ Transactive web-based solution

Log on using your ANZ Transactive:
> User Group
> User ID
> Password



ANZ Transactive

User Group

UserID

Password

Token User ☐ Log on

ANZ

Then specify
if you are a
Token User

WHICH PASSWORD TO USE?



Password Only User

Enter the password you normally use to access the ANZ Transactive web-based solution.



Smartcard or Smart USB Key User

Contact your ANZ Transactive Administrator to obtain a password.

Note: Your security device pin cannot be used.



Pin Pad Security Token User

Enter the Password you normally use to access the ANZ Transactive web-based solution.

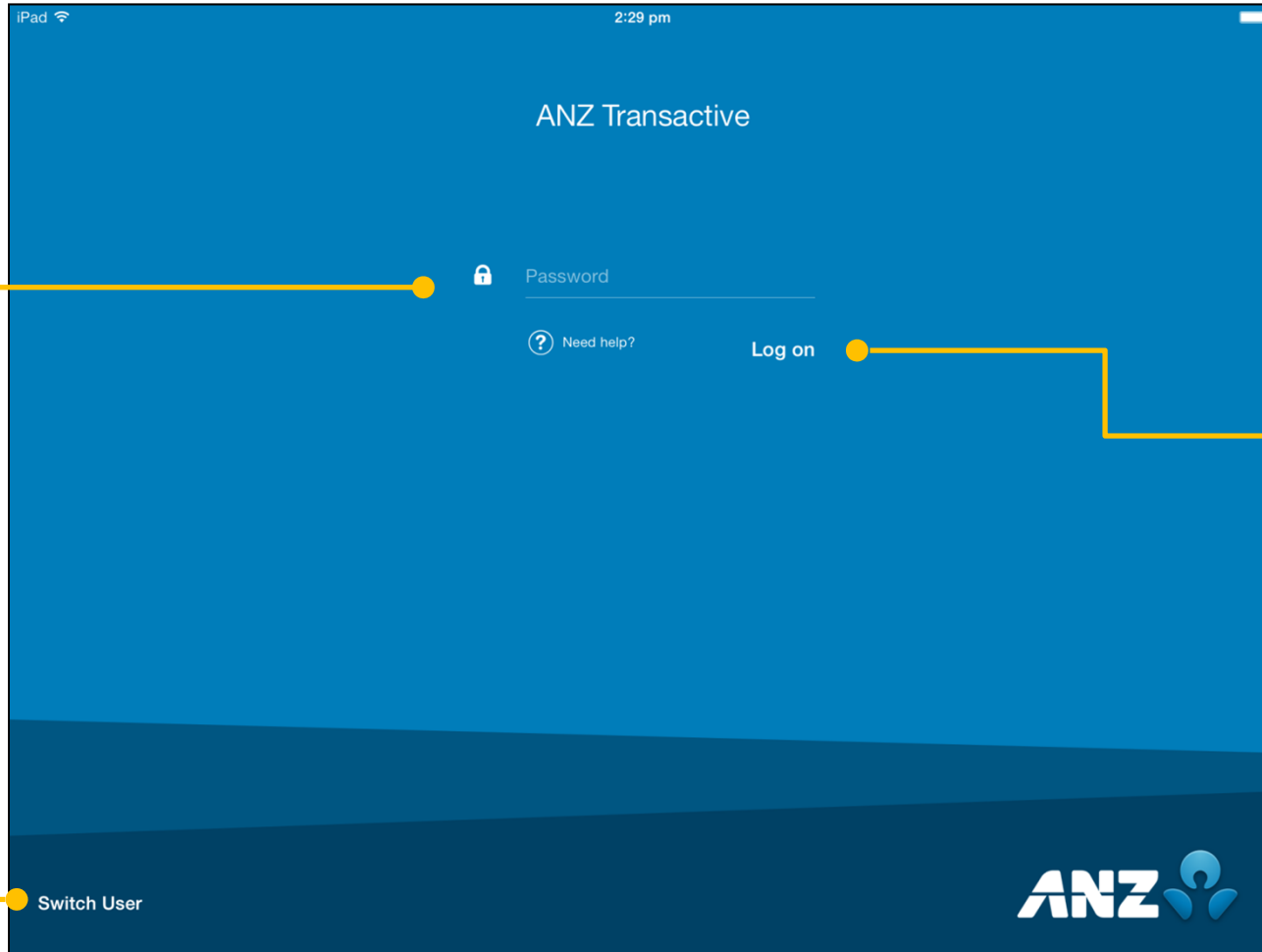
Note: This is not your One Time Password (OTP) from your device.

LOGGING ON

You will not be required to enter your User Group or User ID on subsequent logons

When you subsequently log on, you will only be prompted for your password

Other users can log on to ANZ Transactive from your device using the 'Switch User' button



Select 'Log on' once you have entered your password

HOME SCREEN

The home screen provides immediate visibility of your favourite accounts and payments awaiting your action

The screenshot shows the ANZ Transactive mobile app interface on an iPad. The top status bar shows 'iPad', signal strength, and time '2:29 pm'. The app title 'ANZ Transactive' is centered at the top. A blue header bar contains a menu icon on the left, the app title, and a 'View All' link with a settings gear icon on the right. Below the header, the 'Favourite Accounts' section displays three accounts: 'Interest Account' (AUD 399,837,316.93 CR), 'Investment Acc' (EUR 1,000,000.00 CR), and 'Fully Drawn Adv' (NZD 22,500.12 DR). To the right of these accounts, a 'Current Day Transactions' and 'Prior Day Transactions' section shows 'Funds on Hold' (AUD 175,000.01 CR) and 'Funds Available' (AUD 39,808,736.92 CR). Below this, a 'Last updated' timestamp is shown. The bottom section is divided into three columns: 'Approvals' (listing 'AU Domestic' and 'NZ Domestic' payments), 'Releases' (listing 'RTGS' and 'International' transfers), and 'Rates' (showing 'Access Restricted' and an OTP prompt). A 'Validate' button is present next to the OTP prompt. A blue bar at the bottom of the 'Approvals' section says 'Approve 2 payments'. Callouts point to various elements: the menu icon, the 'View All' link, the 'Current Day Transactions' and 'Prior Day Transactions' buttons, the 'Approve 2 payments' button, the 'Approvals' section, the 'Releases' section, the 'Rates' section, and the OTP prompt.

Tap here to access the slide out menu

View the latest noticeboard for important announcements

Tap here to select up to 3 favourite accounts to display on the home screen

View current day and prior day transactions for your selected account

Enter a One Time Password (OTP) from your Pin Pad Security Token to view payments awaiting an FX rate

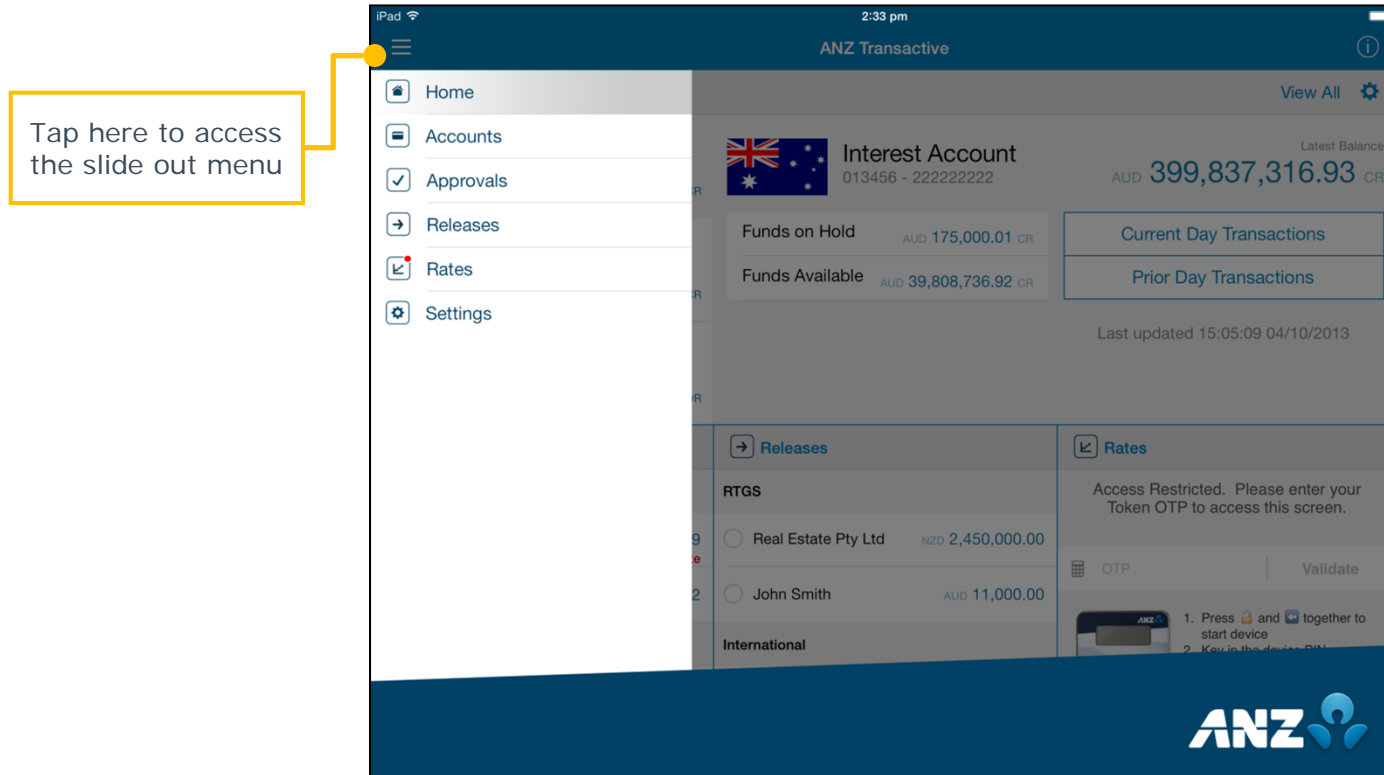
Tap on a payment to view further details including beneficiary and audit history

You can action payments from the home screen by ticking payments and tapping the action button below

Note: Some features may not be available if you have not been entitled to them by your Administrator

NAVIGATION

You can navigate within the Mobile App by accessing the slide-out menu in the top left corner



Note: The menu will only contain the features to which you are entitled to via the web-based application

VIEWING ACCOUNT INFORMATION

The accounts screen provides visibility of your account balances, as well as current day and prior day transactions

View your latest account balances

Select an account to view additional information and account transactions

Accounts are grouped and ordered by currency

Tap here to switch view between current day transactions and prior day transactions

Use the search feature to quickly find a transaction

Accounts Screen Details:

- Header:** Accounts
- Search:** Search 10 accounts
- AUD Accounts:**
 - Dividend Account: 18,236.48 CR
 - Interest Account: 39,983,736.93 CR
 - Loan Account: 36,788.44 DR
 - Superannuation: 90,980,376.62 CR
 - Working Account: 202,859.87 CR
- EUR Accounts:**
 - Investment Acc: 1,000,000.00 CR
- JPY Accounts:**
 - Holdings Acc: 3,303,150 CR
- NZD Accounts:**
 - Collections Acc: 47,444.50 CR
 - Distribution Acc: 45,398.22 CR

Interest Account Details (013456 - 222222222):

- Latest Balance:** AUD 39,983,736.93 CR
- Funds Available:** AUD 39,808,736.92 CR
- Funds on Hold:** AUD 175,000.01 CR
- Transaction View:** Current Day Transactions / Prior Day Transactions
- Search:** Search 6 transactions
- Transactions (Fri, 22 Feb 2013):**
 - ANZ Transactive Multi Funds Transfer 1234567: 4,117.50 CR
 - International Deposit Reference 987654: 2,025.00 CR
 - Electronic Exchange Withdrawal 66554: 3,143.06 DR
 - Other Deposit POS123456 ANZ EFTPOS: 1,560.01 DR
 - CHQ Processed at BANK ABC 0000876543: 508.20 CR
 - Direct Debit Withdrawal Ref 11223: 7,455.38 DR
- Last updated:** 09:49:59 22/02/2013

- > You can personalise which accounts appear in this screen via the settings menu
- > Current and prior day transactions will each display up to 200 transaction items

APPROVING PAYMENTS

View and approve all your eligible ANZ Transactive payments

Select a payment to view further details including beneficiary information and payment audit history

You will be notified of possible duplicate payments

The screenshot shows the ANZ Approvals app interface. On the left, a list of payments is displayed under various categories: AU Domestic, NZ Domestic, and RTGS. The 'November Payroll' payment is selected. On the right, the details for this payment are shown, including the credit amount, funds account, ID, status, and value date. Below the details, there are buttons for 'Reject this Payment' and 'Approve this Payment'. At the bottom, there are tabs for 'Payees' and 'Audit History'.

Category	Payment	Amount
AU Domestic	December Payroll	AUD 34,732.00
	Suppliers	AUD 5,000.00
	Rent collection	AUD 12,800.50
	November Payroll	AUD 65,242.00
	Executive Payroll	AUD 30,332.00
	Tax Payment	AUD 4,125.39
NZ Domestic	Direct Debit Run	AUD 109,347.32
	Vendor services	NZD 44,600.19
	Payroll	NZD 79,464.00
	RTGS	
	Real Estate Pty Ltd	NZD 2,450,000.00

Payee	Amount
John Citizen	AUD 3,000.00 CR
Fred Smith	AUD 5,000.00 CR
Cooper Jones	AUD 6,000.00 CR
Tom Bank	AUD 3,433.00 CR
Jennifer Wilson	AUD 5,300.00 CR

Tap here to view the funds account details including balance and transaction information

Tap the approve or reject buttons to action the selected payment

Selecting 'Audit History' will allow you to see who has created, modified, or approved the selected payment

You can tick and approve multiple payments at one time

RELEASING PAYMENTS

View and release all your eligible ANZ Transactive payments

Select a payment to view further details including beneficiary information and payment audit history

You can release multiple payments at one time by ticking payments in the list and selecting the release button

The screenshot shows the ANZ Releases app interface. On the left, there is a list of payments categorized by type (AU Domestic, NZ Domestic, RTGS, International). The selected payment is 'Executive Payroll' for John Smith, with a debit amount of AUD 11,000.00. The right side of the screen displays detailed information for this payment, including the debit account (Working Account), ID (33456), status (Awaiting Release), and value date (10/08/2012). Below this, there are buttons for 'Release this Payment', 'Beneficiary', and 'Audit History'. The 'Audit History' button is highlighted with a callout box.

Category	Payment	Amount
AU Domestic	December Payroll	AUD 34,732.00
	Suppliers	AUD 5,000.00
	Rent collection	AUD 12,800.50
	Executive Payroll	AUD 30,332.00
NZ Domestic	Vendor services	NZD 44,600.19
	Payroll	NZD 79,464.00
	Real Estate Pty Ltd	NZD 2,450,000.00
RTGS	John Smith	AUD 11,000.00
International	USD Incorporated	USD 7,700.98

Payment Details for John Smith:

- Debit Account: Working Account
- ID: 33456
- Status: Awaiting Release
- Value Date: 10/08/2012
- Debit Amount: AUD 11,000.00 DR

Action Buttons:

- Release this Payment
- Beneficiary
- Audit History

Tap here to view the funds account details including balance and transaction information.

Tap the release button to action the selected payment

Selecting 'Audit History' will allow you to see who has created, modified, or approved the selected payment

Only users with a Pin Pad Security Token can access the release screen



SIGNING PAYMENTS

Enter the signature generated by your Pin Pad Security Token to sign the payments

The screenshot shows the ANZ mobile app interface on an iPad. A 'Sign' overlay is displayed in the center, with a 'Cancel' button at the top left. The overlay contains the following information:

- Cancel** (button)
- Sign** (title)
- AU Domestic** (category)
- Date:** 2012-12-01
- ID:** 12345
- Funds Acc:** 012345 123456789
- Batch:** Suppliers
- Payees:** 32
- Token Entry Field:** 7654321
- Token Signature** (field with a 'Submit' button)
- ANZ token image** (labeled 'ANZ token')
- Use your ANZ token to sign the release** (instruction)
- Instructions:**
 1. Press and together to start device
 2. Key in the device PIN
 3. Device displays **CHOOSE**
 4. **Press 2** to enter the signing screen
 5. Key in **Token Entry**
 6. Key in the signature from the device into the **Token Signature** field above

Yellow callout boxes point to the 'Submit' button and the 'Token Entry' field, and a larger yellow box points to the 'Sign' overlay itself.

Sign and submit payments with your Pin Pad Security Token

Follow the on screen instructions to sign and release your payments to ANZ for processing

Only users with a Pin Pad Security Token can sign payments

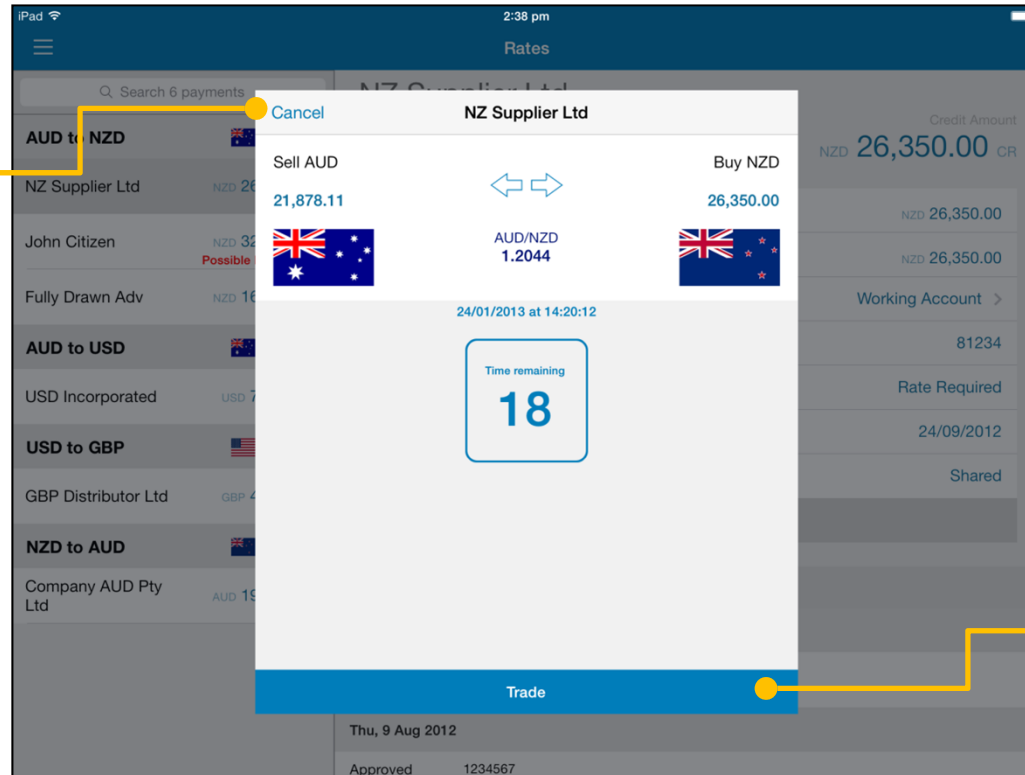


GET RATE

Obtain a dynamic FX rate for your cross-currency payments

Select 'Cancel' to decline the retrieved FX rate

Alternatively letting the quote time out will also decline the FX rate



Tap the 'Trade' button to accept the FX rate

Only users with a Pin Pad Security Token can access the rates screen and request a dynamic FX rate



PERSONALISE VIA SETTINGS

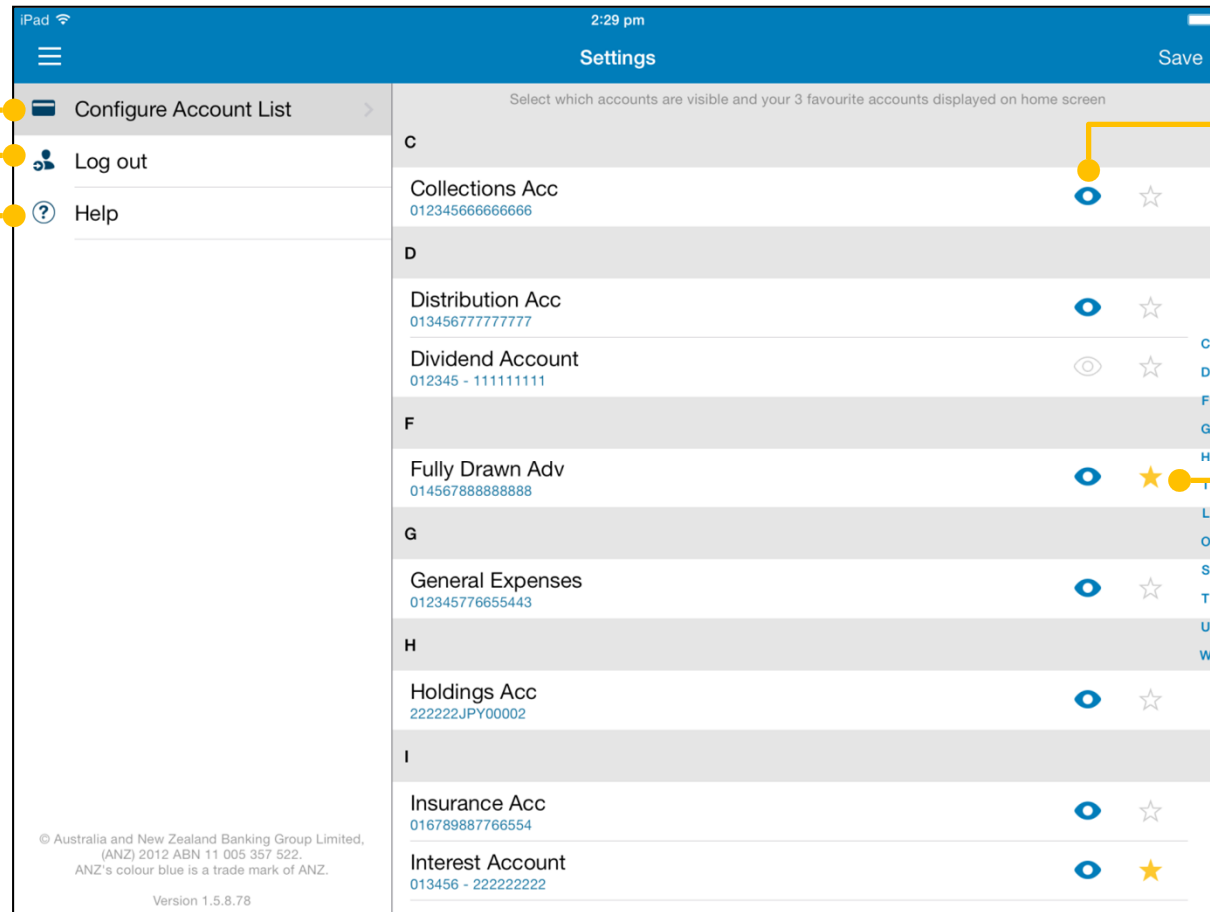
You can personalise your home screen and accounts screen via the settings menu

Tap here to personalise which accounts appear on your accounts screen as well as your favourite 3 accounts to display on your home screen

Tap the 'Log out' button to formally log out of the Mobile App

Similarly, tapping the device home button will also securely log you out

Selecting the 'Help' button will direct you to this Quick Reference Guide



Tap this icon to make the account visible on your accounts screen

Tap the star icon to make the accounts visible on your home screen

HELP AND SUPPORT

FURTHER HELP

For further information about ANZ Transactive – Mobile, please refer to the Frequently Asked Questions on Resource Central:

www.anz.com/ANZTransactiveResourceCentral

CONTACT ANZ

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> New Zealand

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> International

+613 9601 1200 between 7am and 7pm Melbourne time.



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