

# Request to Close Account



Date (DD-MM-YYYY)	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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To: Australia and New Zealand Banking Group Limited (ANZ) – Manila Branch, Philippines

I/We authorize you to close my/our following account with immediate effect:

Customer ID File (CIF) Number <sup>1</sup>	
Account Holder Name	
Contact Number/s	

Bank to fill out

	Account Number	Currency	Account Type
1	<input type="text"/>		
2	<input type="text"/>		
3	<input type="text"/>		
4	<input type="text"/>		
5	<input type="text"/>		

With this, I/ we returned the following cheque/s with numbers below for cancellation:

From	<input type="text"/>	To	<input type="text"/>
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Also, I/ we request that my/our internet banking access be de-activated and terminated.

Internet Banking USER IDs	<input type="text"/>
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Balance in my/our above mentioned account/s be paid to me/us via:

<input type="checkbox"/>	Cash <sup>2</sup>	<input type="checkbox"/>	Manager's Check / Draft <sup>3</sup>	<input type="checkbox"/>	Telegraphic Transfer <sup>3</sup> (same CCY transfer)	<input type="checkbox"/>	Telegraphic Transfer <sup>3</sup> (if from PHP to FX CCY transfer, attach Application to Purchase Form)
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<sup>2</sup>For Cash, a withdrawal slip must be filled out directly in the branch.

<sup>3</sup>For Manager's Check/Draft or Telegraphic Transfer, a separate form must be filled out.

## Authorized Signature/s

Main Account Holder/Authorized Signatory & Date	Joint Account Holder 1/Authorized Signatory & Date	Joint Account Holder 2/Authorized Signatory & Date
Joint Account Holder 3/Authorized Signatory & Date	Joint Account Holder 4/Authorized Signatory & Date	Joint Account Holder 5/Authorized Signatory & Date

**FOR BANK USE ONLY**

<b>Account Closure Checking</b>	<b>Yes</b>	<b>No</b>
Physical Cheque book has been collected and destroyed in Finacle	<input type="checkbox"/>	<input type="checkbox"/>
SDB Facility <i>*SDB Keys have been returned, key deposit has been refunded</i>	<input type="checkbox"/>	<input type="checkbox"/>
Account is not linked to any BOND Investment products <i>*If it is tagged as settlement account for BONDS, ensure either the BONDS have been sold already or all coupons have been duly credited.</i>	<input type="checkbox"/>	<input type="checkbox"/>
Time Deposit Certificate duly surrendered	<input type="checkbox"/>	<input type="checkbox"/>
Manager's Check form completely filled out and signed	<input type="checkbox"/>	<input type="checkbox"/>
Telegraphic transfer form completely filled out and signed <i>*If with conversion involved, with attached completed Application to Purchase form.</i>	<input type="checkbox"/>	<input type="checkbox"/>
Internet Banking access de-activated	<input type="checkbox"/>	<input type="checkbox"/>

**Call back Confirmation<sup>4</sup> Details**

<p><b>Party Payment</b></p> <p><input type="checkbox"/> 1st      <input type="checkbox"/> 3rd</p>	<p><b>Confirmed by:</b></p>  <p><b>Date / Time</b></p>	<p><b>Received by:</b></p>  <p><b>Date / Time</b></p>	<p><b>Signature Verified by:</b></p>   
<p><b>Email / Fax Indemnity In Place</b></p> <p><input type="checkbox"/> Yes      <input type="checkbox"/> No</p>	<p><b>Confirmed with:</b></p>	<p><b>Number called:</b></p>	<p><b>Your Extension:</b></p> <p><i>(Must be recorded line)</i></p>