



Please fill out this form to make changes to the Entity's ANZ Internet Banking service. Please complete the sections listed next to the changes you'd like to make to your ANZ Internet Banking set up or access. Once you have completed the relevant sections, please send the original copy of this form to your local Amerika Samoa Bank (ANZ) branch. You will need to complete a separate maintenance form for each entity whose ANZ Internet Banking set up or access you are changing.

If you require assistance in completing this form please contact your ANZ Relationship Manager, or call the ANZ Internet Banking Support Center.

(This form can be completed online and printed for signing. If you are not completing this form online, please print in BLOCK LETTERS)

## CHANGE YOU'D LIKE TO MAKE

## SECTIONS TO COMPLETE

Changing your business contact person	1, 2 and 8
Changing the ANZ accounts you have linked to ANZ Internet Banking	1, 3 and 8
Changing ANZ Internet Banking access, including Authorization Limits for existing Authorized Users	1, 4 and 8
Adding Authorized Users to ANZ Internet Banking	1, 4 and 8
Removing Authorized Users to ANZ Internet Banking	1, 5 and 8
Amending your Business Limit	1, 6 and 8
Cancelling your registration to ANZ Internet Banking	1, 7 and 8

## SECTION 1: CUSTOMER DETAILS

Name of Entity

Contact Person

Telephone Number

Facsimile Number

## SECTION 2: BUSINESS CONTACT PERSON

Please nominate a new contact person who is authorized by the Entity to speak to ANZ about ANZ Internet Banking. This person must already be identified and verified by ANZ in accordance with the law and ANZ's customer identification requirements.

Surname

Given Names

Telephone Number

Facsimile Number

Please nominate below an ANZ Internet Banking Security Code for the contact person. This security code is required when contacting ANZ regarding ANZ Internet Banking. The security code can be letters or numbers, or a combination of both.

Security Code (between 6 to 14 characters)

(Fold and staple this section to ensure privacy)

**Please note:**

This is **not** your ANZ Internet Banking Password.

If the business contact person is also registered for ANZ Internet Banking as a personal customer, then he/she must also use this Security Code when contacting ANZ Internet Banking Support Center in relation to accounts linked to ANZ Internet Banking as a personal customer.





**SECTION 3: ACCOUNT(S) LINKING TO ANZ INTERNET BANKING**

In this section, you can add, maintain or remove ANZ accounts the Entity would like to be linked on ANZ Internet Banking.

**Please note:** the same number of Authorized Users must also be Account Signatories of the relevant ANZ accounts listed below as mandated by the Account Authority(ies) held by ANZ for authorizations of transactions submitted through ANZ Internet Banking.

You must also nominate one (1) account to be the Prime Account for the purposes of ANZ Internet Banking, the address of which will be used to confirm your registration and any future changes to your ANZ Internet Banking access. This is only required when removing an account that is currently the Prime Account.

**Account 1**

**Amendment Type**

Add  Maintain  Remove

**Linked account settings**  
(N/A when removing account)

**Prime Account**  
 Make Prime Account

**Account Name**

**Account Number**

**BANK USE ONLY Account Authority**

**Account 2**

**Amendment Type**

Add  Maintain  Remove

**Linked account settings**  
(N/A when removing account)

**Prime Account**  
 Make Prime Account

**Account Name**

**Account Number**

**BANK USE ONLY Account Authority**

**Account 3**

**Amendment Type**

Add  Maintain  Remove

**Linked account settings**  
(N/A when removing account)

**Prime Account**  
 Make Prime Account

**Account Name**

**Account Number**

**BANK USE ONLY Account Authority**

**Account 4**

**Amendment Type**

Add  Maintain  Remove

**Linked account settings**  
(N/A when removing account)

**Prime Account**  
 Make Prime Account

**Account Name**

**Account Number**

**BANK USE ONLY Account Authority**

**Account 5**

**Amendment Type**

Add  Maintain  Remove

**Linked account settings**  
(N/A when removing account)

**Prime Account**  
 Make Prime Account

**Account Name**

**Account Number**

**BANK USE ONLY Account Authority**



**SECTION 3: ACCOUNT(S) LINKING TO ANZ INTERNET BANKING cont'd.**

**Account 6**

**Amendment Type**

- Add
  Maintain
  Remove
 **Linked account settings** (N/A when removing account)
  **Prime Account** Make Prime Account

**Account Name**

**Account Number**

**BANK USE ONLY Account Authority**

If more than six accounts are required, please copy this section and section 4 as required, correctly renumber the accounts and attach the pages to this form.

**SECTION 4 – ADDING AUTHORIZED USERS AND CHANGING ACCESS, INCLUDING AUTHORIZATION LIMITS, FOR EXISTING AUTHORIZED USERS**

In this section, please list the individuals you wish to add or maintain as Authorized Users, being person(s) who are authorized to access the ANZ accounts listed in section 3 of this form using ANZ Internet Banking.

For each person listed below, please select:

- (1) whether you wish to add or maintain this person as an Authorized User;
- (2) the Authorized User type;
- (3) the eligible ANZ accounts you wish this person to access on ANZ Internet Banking;
- (4) the Access Level for each ANZ account the person is authorized to access on ANZ Internet Banking; and
- (5) the Authorization Limit if this person has been granted Value Access to the ANZ accounts on ANZ Internet Banking.

**Function Levels**

- Authorized Signatory (Level 1) – Can view, initiate and authorize transactions on ANZ Internet Banking;
  - Authorized Signatory (Level 2) – Can view and authorize transactions on ANZ Internet Banking;
  - Business Administrator (Level 1) – Can set up Business Operators\*, view, initiate and authorize transactions on ANZ Internet Banking;
  - Business Administrator (Level 2) – Can set up Business Operators\*, view and initiate transactions on ANZ Internet Banking;
  - Business Administrator (Level 3) – Can set up Business Operators\* and view transactions on ANZ Internet Banking.
- \* Business Operators are created by Business Administrators within ANZ Internet Banking and therefore not listed on this form. Business Operators are permitted to view transactions or view and initiate transactions on ANZ Internet Banking only.

At least one Authorized User must be a Business Administrator (Level 1-3).

**Access levels**

- Value – Can fully operate and transact on the nominated ANZ accounts on ANZ Internet Banking, subject to the Authorized User’s Authorization Limit and Multiple Authorization requirements nominated by the account holder for authorizations of transactions
- Non-value – Can only view information about the nominated ANZ accounts on ANZ Internet Banking.

**Authorization Limit**

This is the maximum limit (per transaction) that applies to transactions authorized by the Authorized User on ANZ Internet Banking. The existing default Authorization Limit will apply, unless nominated otherwise below. The Authorization Limit is the lesser value of the Business Limit, or the lowest limit granted to the Authorized User under each account referred to in section 3 as per the Account Authorities held by ANZ. ANZ reserves the right to lower the Authorization Limit to honor account permissions.

**Adding Authorized Users**

**Total requested number of new Authorized Users**

**Please note:**

Each Authorized User listed below **must** complete the ANZ Internet Banking - Authorized User Registration form. For security purposes please send each form to ANZ separately.  
If there are insufficient Authorized Users assigned to authorize transactions, certain ANZ Internet Banking features may be unavailable.



**All Authorized Users:**

- (a) except for Business Operators, must be signatories to the ANZ accounts (s) specified in this form (as reflected on the relevant account authority for each ANZ account); and
- (b) nominated as an Authorized Signatory and a Business Administrator must comply with the law and satisfy ANZ's customer identification and verification requirements.

ANZ may also require Business Operators to satisfy ANZ's customer identification requirements from time to time.

Except for the Multiple Authorization requirements which apply, the Access Level, the Function Level, and any limits that apply for transactions initiated and/or authorized by an Authorized User through ANZ Internet Banking is applicable for the Authorized User's use and operation of ANZ Internet Banking only and may differ from the level of authority granted to that person for functions and/or transactions conducted outside ANZ Internet Banking.

You need only select the details you want to change. If you added an account in section 3, you will need to amend any Authorized User you want to be able to access the account on ANZ Internet Banking.

**Authorized User 1**

Add new Authorized User    
  Maintain existing Authorized User    
 Existing ANZ Internet Banking User ID

Surname     
 First/given name(s)

**Function Level**

(please tick only one)

- Authorized Signatory (Level 1) [CI]      Authorized Signatory (Level 2) [CA]
- Business Administrator (Level 1) [AV]      Business Administrator (Level 2) [AI]      Business Administrator (Level 3) [AA]

**Authorized User's account access**

Referring to the ANZ accounts listed in section 3, please set out the **new additions** and **changes** to the ANZ account(s) you wish this person to access, on ANZ Internet Banking, including the Access Level.

Value	Non-Value	Remove	Account Number	Currency
Eg. ✓	<input type="checkbox"/>	<input type="checkbox"/>	Eg. 123456789	Eg. USD
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>

**Authorization Limit**

Select one of the following options to set the Authorization Limit. Not required for Business Administrator (Level 2 & 3).

**Note:** If you do not select an option, the existing default limit will apply.

- As per Account Authorities held by ANZ  
 (ANZ will apply the lowest limit applicable for ANZ accounts selected above)
- Other   
 (Must be lower than the Business Limit referred to above or the lowest limit applicable for the ANZ accounts selected above as per Account Authorities held by ANZ)



**Authorized User 2**

Add new Authorized User     Maintain existing Authorized User

Existing ANZ Internet Banking User ID

Surname

First/given name(s)

**Function Level**

(please tick only one)

- Authorized Signatory (Level 1) [CI]     Authorized Signatory (Level 2) [CA]  
 Business Administrator (Level 1) [AV]     Business Administrator (Level 2) [AI]     Business Administrator (Level 3) [AA]

**Authorized User's account access**

Referring to the ANZ accounts listed in section 3, please set out the **new additions** and **changes** to the ANZ account(s) you wish this person to access, on ANZ Internet Banking, including the Access Level.

Value	Non-Value	Remove	Account Number	Currency
Eg. ✓	<input type="checkbox"/>	<input type="checkbox"/>	Eg. 123456789	Eg. USD
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>

**Authorization Limit**

Select one of the following options to set the Authorization Limit. Not required for Business Administrator (Level 2 & 3).

**Note:** If you do not select an option, the existing default limit will apply.

As per Account Authorities held by ANZ  
 (ANZ will apply the lowest limit applicable for ANZ accounts selected above)

Other   
 (Must be lower than the Business Limit referred to above or the lowest limit applicable for the ANZ accounts selected above as per Account Authorities held by ANZ)

**Authorized User 3**

Add new Authorized User     Maintain existing Authorized User

Existing ANZ Internet Banking User ID

Surname

First/given name(s)

**Function Level**

(please tick only one)

- Authorized Signatory (Level 1) [CI]     Authorized Signatory (Level 2) [CA]  
 Business Administrator (Level 1) [AV]     Business Administrator (Level 2) [AI]     Business Administrator (Level 3) [AA]

**Authorized User's account access**

Referring to the ANZ accounts listed in section 3, please set out the **new additions** and **changes** to the ANZ account(s) you wish this person to access, on ANZ Internet Banking, including the Access Level.

Value	Non-Value	Remove	Account Number	Currency
Eg. ✓	<input type="checkbox"/>	<input type="checkbox"/>	Eg. 123456789	Eg. USD
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>



**Authorized User 3 cont'd.**

**Authorization Limit**

Select one of the following options to set the Authorization Limit. Not required for Business Administrator (Level 2 & 3).

**Note:** If you do not select an option, the existing default limit will apply.

- As per Account Authorities held by ANZ  
(ANZ will apply the lowest limit applicable for ANZ accounts selected above)
- Other   
(Must be lower than the Business Limit referred to above or the lowest applicable for the ANZ accounts selected above as per Account Authorities held by ANZ)

**Authorized User 4**

- Add new Authorized User
- Maintain existing Authorized User

Existing ANZ Internet Banking User ID

Surname

First/given name(s)

**Function Level**

(please tick only one)

- Authorized Signatory (Level 1) [CI]
- Authorized Signatory (Level 2) [CA]
- Business Administrator (Level 1) [AV]
- Business Administrator (Level 2) [AI]
- Business Administrator (Level 3) [AA]

**Authorized User's account access**

Referring to the ANZ accounts listed in section 3, please set out the **new additions** and **changes** to the ANZ account(s) you wish this person to access, on ANZ Internet Banking, including the Access Level.

Value	Non-Value	Remove	Account Number	Currency
Eg. ✓			Eg. 123456789	Eg. USD
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

**Authorization Limit**

Select one of the following options to set the Authorization Limit. Not required for Business Administrator (Level 2 & 3).

**Note:** If you do not select an option, the existing default limit will apply.

- As per Account Authorities held by ANZ  
(ANZ will apply the lowest limit applicable for ANZ accounts selected above)
- Other   
(Must be lower than the Business Limit referred to above or the lowest limit applicable for the ANZ accounts selected above as per Account Authorities held by ANZ)

**SECTION 5 – REMOVING AUTHORIZED USERS**

To remove Authorized Users so they can no longer access your ANZ accounts using ANZ Internet Banking, please record their details below. If you would like to change the authorized signatories on your ANZ accounts, please speak to your ANZ Relationship Manager.

**Please note:** Changes to Operators must be made by a Business Administrator within ANZ Internet Banking.

Existing ANZ Internet Banking User ID	Functional Level	Full Name
<input style="width: 250px;" type="text"/>	<input style="width: 150px;" type="text"/>	<input style="width: 400px;" type="text"/>
<input style="width: 250px;" type="text"/>	<input style="width: 150px;" type="text"/>	<input style="width: 400px;" type="text"/>
<input style="width: 250px;" type="text"/>	<input style="width: 150px;" type="text"/>	<input style="width: 400px;" type="text"/>
<input style="width: 250px;" type="text"/>	<input style="width: 150px;" type="text"/>	<input style="width: 400px;" type="text"/>



**SECTION 6 – BUSINESS LIMIT**

This is the maximum daily cumulative amount for all transactions initiated through ANZ Internet Banking, excluding funds transfers between your linked ANZ accounts denominated in the same currency, cross currency transfer requests, bill payment requests and payroll payment requests. Please nominate below a new Business Limit. ANZ reserves the right to lower the Business Limit to honor account permissions.

**SECTION 7– CANCELLATION OF ANZ INTERNET BANKING SERVICE**

Please tick the box below if you wish to cancel the Entity's, including the nominated Authorized Users', registration and access to ANZ Internet Banking.

Cancel ANZ Internet Banking service

**SECTION 8– CUSTOMER AGREEMENT**

By signing below I/we acknowledge and agree that:

1. I/we and my/our Authorized Users will be bound to the ANZ Internet Banking Terms and Conditions, together with the Wire Transfer Agreement and ACH Origination Agreement when using the ANZ Internet Banking service, including conducting transactions (whether immediate, recurring or otherwise) through ANZ Internet Banking and acknowledge that I/we and my/our Authorized Users have been given the opportunity to read, understand and accept the same;
2. I/we (as the entity named on this form) are liable for the use of ANZ Internet Banking by my/our Authorized Users and that I/we are responsible for ensuring that each Authorized User complies with all obligations imposed on me/us and my/our Authorized Users under the ANZ Internet Banking Terms and Conditions;
3. I/we warrant that:
  - (a) in the case that the Entity is a company or an incorporated body, a resolution was passed in accordance with the Entity's Constitution: or
  - (b) I/we are duly authorized;

to request the changes noted on this form to be made for the use of ANZ Internet Banking subject to the ANZ Internet Banking Terms and Conditions, and the supporting documentation provided together with this form evidences the matters stated in this clause;

**(Note: Please attach a copy of a power of attorney and/or minutes of the Entity's resolution to certify the above)**
4. I/we agree that the contents of this form are true and correct and that my/our signature below evidence my understanding of and consent to all matters set out in this form.

The ANZ Internet Banking Terms and Conditions can be accessed online on ANZ's website, at any ANZ branch and at initial log on of ANZ Internet Banking.

**Acknowledged and Agreed.**

**Authorized Signatories**

**Signatory 1**

Title	Full Name
<input type="text"/>	<input type="text"/>

Signature	Date
<input type="text"/>	<input type="text"/>

**Signatory 2**

Title	Full Name
<input type="text"/>	<input type="text"/>

Signature	Date
<input type="text"/>	<input type="text"/>

**Signatory 3**

Title	Full Name
<input type="text"/>	<input type="text"/>

Signature	Date
<input type="text"/>	<input type="text"/>

**Signatory 4**

Title	Full Name
<input type="text"/>	<input type="text"/>

Signature	Date
<input type="text"/>	<input type="text"/>



Signatory 5

Title  Full Name

Signature  Date

Signatory 6

Title  Full Name

Signature  Date

**BANK USE ONLY** Retain original file in Customer's file.

User ID of business  Customer number

Documents & signatures verified by

Forms completed by  Email of person completing this form

Increase in daily limit approved by

Account mandates checked  100 point check completed

Signatures verified by

Phone number of person completing form

Forwarded to EBS by

**EBS USE**

Date received  Actioned by

Date actioned  Checked by