

ANZ Transactive – Global Checklist

For customers banking in Hong Kong, India, Philippines, Singapore and Vietnam upgrading to ANZ Transactive – Global.

A series of post-upgrade activities and checks to ensure that your ANZ Transactive – Global set-up is optimised for efficient use.

Category	Task 1	Task 2	Task 3	Task 4
Payments	☐ Visibility of the Payments menu in ANZ Transactive – Global	☐ Recreate any future-dated payments from ANZ Transactive Cash Asia	☐ Download any required past payment reports from ANZ Transactive Cash Asia	
Beneficiaries and Templates	☐ Generate Beneficiary Audit Report to verify details of your migrated beneficiaries from ANZ Transactive Cash Asia	☐ Create new templates in ANZ Transactive – Global		
Notifications and Alerts	☐ Enable payment in-channel notifications and email alerts	☐ Enable inward mandate in-channel notifications and email alerts	☐ Enable credit and debit advice in-channel notifications and email alerts	
System settings and customisation	☐ Review system authorisation settings, including payments (Company Administrators only)	☐ Set user-specific settings including date format, time zone and report retrieval code (for emailed reports)	☐ Add widgets to the Workspace and/or set another preferred landing page as your home screen	☐ Customise grid screens by managing columns, creating folders etc.
Scheduled reports	☐ Create and schedule your balance and transaction reports from the Account Reports menu	☐ Create and schedule your payment reports from the Payment Reports menu		
Help and support	☐ Bookmark ANZ Digital Services Help and Status Page	☐ Watch and subscribe to ANZ Transactive – Global instructional videos	☐ View ANZ Transactive – Global training webinars and register for future sessions	

For more information visit ANZ Digital Services Help

<https://help.online.anz.com/hc/en-au/articles/35258114982425-Get-Ready-for-your-move-from-ANZ-Transactive-Cash-Asia>

